



ParentMail

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about.

In the past, we have found that delivery of printed letters can be unreliable; they are also expensive, take time to produce and are not environmentally friendly. While we take cash or cheque payments, we also appreciate that many people now find it much easier to pay for things online.

This is why we use ParentMail, a service used thousands of schools, nurseries and children's clubs to communicate and collect payments from millions of parents. ParentMail is beneficial to you because:

- Messages get to you reliably by email and/or text
- We can send messages directly to mums, dads and other carers at the same time
- Emergency or important information can be sent by text message
- You can make online payments to the school for trips, uniform etc
- You can give permission for events or trips online without having to sign and return forms to us

Registering on ParentMail is simple, only takes a minute and can be done from a PC or mobile phone:

When your child starts school in September, you will receive an invitation letter with a unique activation code.

From PC/Mac or mobile visit www.parentmail2.co.uk/register, then just follow the instructions on the screen and enter the unique code when asked.

You can link to other communities that use ParentMail 2. To do this, log into your account, select 'Add new child/school' at the top of the screen and enter the code at the top of this letter. If your community has not yet upgraded to ParentMail 2 you will need to continue using your existing ParentMail account for that community.

One other family member, guardian or carer can also register to receive information via ParentMail using the registration code above; just hand them this letter and ask them to follow the process above.

In addition ParentMail has a mobile App you can download FREE.

The App has been developed to make it easy for parents to see and respond to school requests. It will help you to keep on top of all your children's activities, in and out of school, in the most accessible and convenient way. You can:

- Receive messages from the school and any other organisation that uses ParentMail
- Pay for items
- Authorise trips
- Keep up-to-date with the school calendar
- View and organise calendars for each of your children

and much more, all from your mobile phone. The app is currently available for the iPhone, just search for ParentMail in the App Store

Please be assured that ParentMail is registered with the Data Protection Registrar and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Important note: The activation code will work for 6 weeks only - please register as soon as you receive it.