

The GRACE Schools Collaborative Framework 2022-2023



*And the child grew and became strong; he was filled with wisdom,
and the grace of God was on him.*

Luke 2:40



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What are GRACE Schools?

The '**Grantham Region Association of Church of England Schools or GRACE Schools**' is a group of Church of England Primary Schools, in Grantham, who work closely together to evaluate and enhance their provision and the services which they offer.

Core Group members of the Association are:

- Barrowby Church of England Primary School
- Claypole Church of England Primary School
- Denton Church of England Primary School
- Gonerby Hill Foot Church of England Primary School
- Great Ponton Church of England Primary School
- Harlaxton Church of England Primary School
- Long Bennington Church of England Academy
- Marston Thorold's Charity Church of England Primary School
- Ropsley Church of England Primary School
- St. Sebastian's Church of England Primary School

Partners in the Association are:

- Dudley House
- West Grantham CE Academy
- Associated Headteacher-Becky Jackson (C.I.T)

Mission Statement and Aims of the Collaboration

As a GRACE School, each school is committed to working closely with the other schools to:

create a collaborative framework which will support schools, within the collaboration and provide an external view / validation; challenging where appropriate

so that pupils irrespective of gender, race, creed or ability; staff; governors and parents can – ‘grow together,’ so that all can fulfil their potential.

*And the child grew and became strong; he was filled with wisdom,
and the grace of God was on him.*

Luke 2:40

Terms of reference

The GRACE School’s Collaboration will act as a strategic body to:

- Coordinate opportunities for pupils to interact and learn from each other;
- Develop strategic roles based on individual skills; and
- Empower and upskill all stakeholders.

This will be achieved through a range of professional development opportunities so that all schools can benefit from:

- An objective view;
- Specialist support and advice;
- Rigour and challenge, within school improvement; and a
- Commitment to be outward looking and stay abreast of current developments.

GRACE School's Collaboration Structure

The aims of the association are facilitated and organised by the Core Group Headteachers of the following schools:

Barrowby Church of England Primary School	Len Batey
Claypole Church of England Primary School	Martyn Wells
Denton Church of England Primary School & Harlaxton Church of England Primary School	Sheriden Edwards
Gonerby Hill Foot Church of England Primary School	Jayne Watson
Great Ponton Church of England Primary School	Keith Leader
Long Bennington Church of England Academy	David Nicholson
Ropsley Church of England Primary School	Ann Cook
St. Sebastian's Church of England Primary School & Marston and Thorold Church of England Primary School	Michelle Waddell

The Core Group meets 6 times, in an academic year to coordinate and feedback on GRACE School's activities. These meetings are scheduled for:

1. 26th September 2022 1-3pm
Virtually or at GHF CE Primary School
2. 21st November 2022 HTs
11.30 - 1.00pm
Governors join-1.00 – 3.00pm
In person or virtually or at Harlaxton CE Primary School
3. 16th January 2023 1-3pm
In person or virtually or at GHF CE Primary School
4. 6th March 2023 HTs
11.30 - 1.00pm
Governors join-1.00 – 3.00pm
In person or virtually at Claypole CE Primary School
5. 24th April 2023 1-3pm
In person or virtually or Long Bennington Academy
6. 12th June 2023 HTs
11.30 - 1.00pm
Governors join-1.00 – 3.00pm
In person or virtually at Barrowby CE Primary School

Prior to the Core Group Meeting, each visiting Headteacher will:

1. Review the minutes taken from the previous meeting.
2. Acknowledge attendance of meetings with the host school and ensure any points for discussion are communicated ahead of the meeting for inclusion on the agenda.
3. Participate in Core Group Meeting.
4. Acknowledge receipt of the minutes and share with own Governing Body.

Each hosting Headteacher of the Core Group will:

1. Review minutes from the previous meeting and action any points e.g. invite supporting professionals, prepare documentation etc
2. Prepare agenda.
3. Send an invitation to all Core Group members including draft agenda.
4. Review/amend agenda in light of member's responses.
5. Facilitate Core Group Meetings: welcome members; coordinate events/visitors; take minutes; supply refreshments.
6. Share minutes with members of the Core Group.

Governor Liaison

The Core Group is ably supported by a representative from their Governing Body, including:

Barrowby Church of England Primary School	Sarah Cooley
Claypole Church of England Primary School	Sarah Fisher
Denton Church of England Primary School & Harlaxton Church of England Primary School	Kevin Carter
Gonerby Hill Foot Church of England Primary School	Michael Buckeridge
Great Ponton Church of England Primary School	Steve Williams
Long Bennington Church of England Academy	Jo Blatherwick
Ropsley Church of England Primary School	Fred Mann
St. Sebastian's Church of England Primary School & Marston and Thorold Church of England Primary School	Steph Kirton

This group meets with the Core Group at the 2nd, 4th and 6th meetings to discuss/share relevant governor/governing body issues.

- HR/recruitment (inc. headteacher recruitment);
- Governor monitoring (own school & across GRACE);
- Finance (and sustainability);
- Governance structure;
- Safeguarding;
- Invite supporting specialists;
- School Development priorities.

When attending meetings and/or visits, Chairs or School Governor representatives will:

1. observe complete confidentiality when matters are deemed confidential or where they concern specific members of staff or pupils, both inside or outside the GRACE School's Collaboration;
2. exercise the greatest prudence at all times when discussions regarding partnership business, including discussion with individual governing bodies; and;
3. ensure all papers are held and disposed of appropriately and that minutes and/or notes are anonymised if referring to individuals and/or schools in respect of confidential matters or matters which are considered sensitive.

Following meetings, Chairs or School Governor representatives will:

1. share minutes with governing body;
2. minutes to be shared centrally (i.e. TEAMS);

The Governor Group will appoint a 'nominated host Governor' to coordinate the group's meetings. The 'nominated host Governor' for this year is:

Each 'nominated host Governor' will:

1. Review minutes from the previous meeting and action any points e.g. invite supporting professionals, prepare documentation etc;
2. Prepare agenda;
3. Send an invitation to all Governor Group members including draft agenda;
4. Review/amend agenda in light of member's responses.
5. Facilitate Governor Group Meetings: welcome members; coordinate events/visitors; take minutes; supply refreshments.
6. Share minutes with members of the Governor Group.

Throughout the year, school Governors may wish to make contact with other Governors across the GRACE Schools to develop further a 'support network' or seek advice and/or specialist support from other Governors e.g. attending panels in support of Governing Bodies.

Governors should complete the 'Governor Support Form' Appendix 5 after any visit and share with their own Governing Body.

Purpose of a Governor visit to another school:

1. To support Governors who are responsible for monitoring the effectiveness of plans, processes and ethos that are agreed with SLT and can validate the question, 'How do you know?'
2. To have a clearer understanding of statutory responsibilities.
3. To gain an insight into how other schools facilitate monitoring activities - sharing best practice so that all Governors are effective.

GRACE School's Collaboration Development Priorities

These views were collated to form this year's **Strategic Development Priorities** for the GRACE School's. They are:

Key Issues	Action	Success Criteria	Resources cost / time	Responsibility	Timescale	Monitoring and evaluation
To embed professional collaboration networks in order to share and learn from best practice	<ul style="list-style-type: none"> Subject leader liaison – (NQT, SENDCO, Science, Computing, etc); Moderation; GRACE SLT and trustee meetings; Shared website for communicating opportunities including CPD / jobs / meetings / resources. 	<p>There is a consistency of approach across the GRACE Schools, underpinned by best practice.</p> <p>Professionals:</p> <ul style="list-style-type: none"> seek advice; contribute to networks; and work collegiately. 	Each school provides necessary non-contact time	GRACE HTs to facilitate	Termly	Is each member of staff aware that they have the opportunity to network as part of their CPD?
To develop collaborative coaching models to sustain growth in teaching and learning	<ul style="list-style-type: none"> Lesson studies to target teaching and learning difficulties or to explore creative teaching methods (e.g. inspire reading for pleasure); Visiting schools to see different provision (letter of invitation); Observation, QA and tracking systems for interventions to enable collaboration best practise and core expertise. 	All staff benefit from the offer and application of coaching models, which enables them to improve their practice.	Each school provides necessary non-contact time	Senior leaders identify need and facilitate visits	Termly	Does each staff member have the opportunity to develop their own practice?
To support the development of subject leaders	<ul style="list-style-type: none"> Shared training; CPD to focus on subject leadership (beyond specific 'subjects') – empowering all leaders; Networking meetings & opportunities. 	<ul style="list-style-type: none"> Peer to Peer Review-Learning behaviours & attitudes; Subject leaders supported to have a deep understanding of the 3i's for their subject/curriculum(s). 	HT peer review time half day per term Cost of training	HT	Half termly review	Does learning behaviour contribute positively to pupil progress?
To further develop knowledge of changes to SIAMs	<ul style="list-style-type: none"> Shared training and resourcing; Arranged Peer to Peer Reviews (inc. to review Church School Distinctiveness); Disseminate training information. 	All schools benefit from the shared expertise and development of SIAMs.	Each school provides necessary non-contact time	HT	Termly	Are schools supported to evaluate Church School Distinctiveness?

Peer to Peer Review - Specialist Support

Each of the respective Headteachers will act as a 'Specialist' providing further external rigor and challenge to core and partner schools.

Headteachers will collaborate together to support each other.

Prior to the Peer to Peer Review, each visiting Headteacher will:

1. Arrange a preliminary discussion, before the visit to agree the purpose of the visit and agree the team involved e.g. senior and/or middle leaders.
2. View appropriate documentation and begin to identify activities for the visit.
3. Provide agenda, prior to the visit.
4. Conduct Peer to Peer Review.
5. Discuss outcomes of visit with host Headteacher and begin to populate Peer to Peer Review Report including appropriate CPD.
6. Finalise report and make it available to the host school and agree contact for progress updates (host school responsible for sharing report with governing body).
7. After 30 days, arrange a discussion to identify progress made against targets developed.
8. After 90 days, arrange a discussion to finalise feedback statement.
9. Confirmation of peer review; share report with Peer Review Lead Headteacher.
10. End of year: peer review lead headteacher to produce year-end impact statement.

Number of peer reviews for the academic year will be agreed by each headteacher during the September GRACE meeting and shared with 'Peer Review Lead Headteacher.'

External Moderation

Throughout the academic year, there are 2 External Moderation opportunities for writing scheduled for staff of all GRACE Schools, 2022-23.

Spring Term

External consultant will be arranged for Years 2, Year 4 and Year 6 in the spring term (to provide CPD):

- ✓ January 31st 2023: Year 2 (pm) and Year 4 (am) (Harlaxton);
- ✓ February 1st 2023: Year 6 (Barrowby).

Summer Term

Writing moderation for all year groups will take place at Gonerby Hill Foot on Wednesday 7th June 2023 (4pm - 5pm). This will be a whole staff meeting in the hall followed by year groups in classrooms.

All GRACE Schools, will have the opportunity to attend the Moderation Meetings.

Outcomes decided at these meetings will be recorded on the relevant Moderation Form (Appendix 3) and returned to the Headteacher of the relevant school. Record and circulate to all Headteachers of GRACE Schools (Appendix 2).

Subject Development Cluster Meetings

Throughout the academic year, Cluster meetings are scheduled for Subject Leaders of all GRACE Schools. Each Cluster meets 3 times per year.

The aim of the Cluster Meetings is to enable all GRACE Schools to ensure Subject Leaders have the opportunity to:

- Collaborate with other professionals;
- Develop further specialist support and advice; and
- Be outward looking and stay abreast of current developments.

Termly Meetings*

Subject	Host School	Cluster Lead	Dates-Tuesday:
English	Gonerby Hill Foot	Wendy Daley	Autumn: 1 st November 2022 Spring: 24 th January 2023 Summer: 25 th April 2023
Mathematics	Barrowby	Tabitha Swatton	
RE	Barrowby	Natasha Selby	
Science	Long Bennington	Jane White	
SEND	Harlaxton	Rachel Harper	

*Agenda to be agreed before meeting (may inc. learning walk, work scrutiny, reviews of recent [external] reports, specialist training, disseminating knowledge/updates).

[Other] Subject Leader CPD*

Subject	Host School	Cluster Lead	Dates - Wednesday:
Art & DT	Autumn (<i>focus: intention</i>) Barrowby	Tabitha Ward	Autumn: 2 nd November 2022 Spring: 25 th January 2023 Summer: 26 th April 2023
Music		James Tyrrell	
Computing		Lisa Ironmonger	
EYFS	Spring (<i>focus: implementation</i>) Long Bennington	Susie Jones	
Humanities		Helen Ainsworth	
PSHE		Linda Orme	
PE		Jo Spendlove	
MFL	Summer (<i>focus impact</i>): Gonerby Hill Foot	Sarah Garland	

*Agenda to be agreed (inc. a focus input on subject leadership before disseminating into subject groups); following agenda to be steered by the needs of subject leads in response to meeting/needs.

Subject	Host School	Cluster Lead	Dates - Wednesday (1:30 – 2:30pm):
Business	Barrowby/Virtual	Amy Parnham	Autumn: 2 nd November 2022 Spring: 25 th January 2023 Summer: 26 th April 2023

Example Agenda (appendix 7)

Prior to the Cluster Meeting, each visiting Subject Leader will:

1. Review the minutes taken from the previous meeting.
2. Acknowledge attendance of meetings with the host school and ensure any points for discussion are communicated ahead of the meeting for inclusion on the agenda.
3. Participate in Cluster Meeting.
4. Acknowledge receipt of the minutes and share with own Headteacher.

Each host Cluster Lead will:

1. Review minutes from the previous meeting and action any points e.g. invite supporting professionals, prepare documentation etc
2. Prepare agenda.
3. Send an invitation to all Cluster members including draft agenda.
4. Review/amend agenda in light of member's responses.
5. Facilitate Cluster Meetings: welcome members; coordinate events/visitors; take minutes.
6. Share minutes with members of the Cluster.

Extended Activities

GRACE Schools is a collaborative network which offers an extensive range of bespoke activities. These include opportunities for shared:

- Continuous Professional Development;
- Educational Psychologist;
- Moderation Activities;
- Peer to Peer Review;
- Resources;
- Consultancy Support;
- Supporting Schools;
- Supporting Governors;
- Specialist Support.

If interested in participating in these activities, please contact one of the Headteacher's of the GRACE Schools.

Appendix 1



GRACE Schools - Peer Review Report

School.....Head Teacher.....

Date.....

Reviewer

Lead Reviewer.....

Focus for the Peer Review:
Members of the Peer to Peer Review
Description of the review length and what was seen or collected:
Areas of Strength:
Areas for Development:
Recommendations-next steps e.g. CPD, staff dissemination
Shared Resources:
Feedback-30 days:
Feedback-90 days:

Appendix 2



GRACE Schools - Moderation Summary Record

Date of moderations:

Names of Schools attending			
Names of teachers in attendance			
Moderators' contexts (Year group / responsibility / new to school? / NQT ?)		Focus for Moderation	

Key Issues / context (*include recent data analysis or contextual changes which may provide background to the moderation / visit*)

Discussion Points

and Agreed Actions (if any)

Any comments / summary?

Form completed by (print name):

Signature

Appendix 3



GRACE Schools - Internal/External Moderation Form

Setting:			
Date:			
Moderating Teacher:			
Year Group:			
Description of Sample:			
Percentage of judgements:	Accurate:	Changed:	

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

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School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

School:			
Child's Name	Teacher Assessment	Moderator Assessment	Level Agreed
Comment:			

Teacher signature: _____ Date: _____

Moderating Teacher's signature: _____

Position: _____

School: _____

Appendix 4

Directory of Subject Specialists

Art

School	Forename	Surname
Barrowby	Sarah	Banfield
Claypole	Emma	Bowles
GHF	Kirsty	Rhodes
Denton	Siobhan	Croft
Long Bennington	Rachel	Mills
Marston Thorold's	Roxanne	Graney
Ropsley	Ann	Cook
St Sebastian's	Emily	McKee

Assessment

School	Surname	Forename
Barrowby	Batey	Len
Claypole	Wells	Martyn
GHF	Davidson	Rachel
GHF	Watson	Jayne
Long Bennington	Baliol-Key	Eleanor
Ropsley	Cook	Ann
St Sebastian's	Waddell	Michelle

Business Managers / Administrator

School	Forename	Surname
Barrowby	Tom	Liddiard
Claypole	Cheryl	Kempster
GHF	Janice	Pearson
Great Ponton	Kym	Morrisroe
Harlaxton	Becky	Hilton
Long Bennington	Steve	Korcz
Marston Thorold's	Amy	Parnham
Ropsley	Georgina	Gardner

Computing

School	Forename	Surname
Barrowby	Sam	Caton
Claypole	Ben	Morgan
GHF	Jen	Marshall

Great Ponton	Keith	Leader
Harlaxton	Lisa	Ironmonger
Long Bennington	Sally	Copley
Marston Thorold's	Roxanne	Graney
Ropsley	Ann	Cook

Design & Technology

School	Forename	Surname
Barrowby	James	Liversidge
Claypole	Kate	Summerfield
Denton	Sheriden	Edwards
Marston Thorold's	Roxanne	Graney
Ropsley	Rebecca	Spencer
St Sebastian's	Emily	McKee
GHF	Clare	Gaylard
Long Bennington	Charlene	Fraser

English

School	Forename	Surname
Barrowby	Louise	Sugden
Claypole	Lesley Bray & Lizzy Silby	
Denton	Claire	Finder
Great Ponton	Amanda	McDonnell
GHF	Wendy	Daley
Harlaxton	Victoria	Buckley
Long Bennington (Writing)	Jim	Haigh
Long Bennington (Reading)	Susie	Jones
Marston Thorold's	Amy	Critchley
Ropsley	Hattie Rebecca	Hubbard Spencer
St Sebastian's	Amy	Critchley

EVC

School	Forename	Surname
Barrowby	Tabitha	Ward
Claypole	Martyn	Wells
GHF	Sarah	Garland
Long Bennington	Jim	Haigh
Ropsley	Hattie	Hubbard
St Sebastian's	Amy	Parnham

EYFS

School	Forename	Surname
Barrowby	Natasha	Selby
Claypole	Lynn	Kurvink
GHF	Sarah	Geraghty
Harlaxton	Kirsty	Payne
Long Bennington	Susie	Jones
Marston & Thorold	Carys	Cant
Ropsley	Charlotte	Quinton Smith
St Sebastian's	Louise	Moxham

History

School	Forename	Surname
Barrowby	Emily	Kirk
Claypole	James	Tyrrell
GHF	Peggy	Hills
Harlaxton	Natasha	Middleton
Denton	Helen	Ainsworth
Long Bennington	Rachel	Mills
Marston Thorold's	Jacqui	Fulcher
Ropsley	Rachel	Cartwright
St Sebastian's	Jacqui	Fulcher

Geography

School	Forename	Surname
Barrowby	Tina	Goodband
Claypole	Ben	Morgan
GHF	Alex	Tosh
Harlaxton	Natasha	Middleton
Denton	Helen	Ainsworth
Long Bennington	Jim	Haigh
Marston Thorold's	Jacqui	Fulcher
Ropsley	Sally	Harrison
St Sebastian's	Jacqui	Fulcher

Mathematics

School	Forename	Surname
Barrowby	Tabitha	Ward
Claypole	Kate	Summerfield
GHF	Shelley	Arthurs
Great Ponton	Keith	Leader
Harlaxton	Anita	Coupland
Long Bennington	Diana	Flint

Marston Thorold's	Ian	Woolerton
Ropsley	Catherine	Langley
St Sebastian's	Dale	Palmer

MFL

School	Forename	Surname
Barrowby	Laura-Jo	Webster
Claypole	Tammy	Hussein
Denton	Sheriden	Edwards
GHF	Sarah	Garland
Great Ponton	Sarah	Bevin
Long Bennington	Diana	Flint
Marston Thorold's	Ian	Woolerton
Ropsley	Catherine	Langley
St Sebastian's	Dale	Palmer

Music

School	Forename	Surname
Barrowby	Laura-Jo	Webster
Claypole	James	Tyrrell
GHF	Kirsty	Rhodes
Harlaxton	Kirsty	Payne
Long Bennington	Eleanor	Baliol-Key
Marston Thorold's	Cathy	Liversidge
Ropsley From Term 3	Charlotte	Quinton Smith
St Sebastian's	Cathy	Liversidge

PE

School	Forename	Surname
Barrowby	Sarah	Banfield
Claypole	Emma	Bowles
Denton	Sue	Lee
Harlaxton	Ben	Rowe
GHF	Jo	Spendlove
Great Ponton	Keith	Leader
Long Bennington	Rachel	Handley
Marston Thorold's	Louise	Moxham
Ropsley	Hattie	Hubbard
St Sebastian's	Callum/ Louise	Johnson/ Moxham

PSCHE

School	Forename	Surname
Barrowby	Shelley	Tinkley
Claypole	Lynn	Kurvink

GHF	Emma	Spence
Harlaxton	Karen	Ambrose
Long Bennington	Rachel	Newcombe
Marston Thorold's	Helen	Copson
Ropsley	Ann	Cook
St Sebastian's	Helen	Copson

Pupil Premium

School	Forename	Surname
Barrowby	Louise	Sugden
Claypole	Lizzy	Silby
GHF	Sarah	Garland
Long Bennington	Rachel	Newcombe
Ropsley	Louise	North
St Sebastian's	Louise	Moxham

RE

School	Forename	Surname
Barrowby	Natasha	Selby
Claypole	Lizzy	Silby
Denton	Rachel	Harper
Great Ponton	Jo	Oliver
GHF	Jo	Spendlove
Harlaxton	Victoria	Buckley
Long Bennington	Hannah	Anderson
Marston Thorold's	Ian	Woolerton
Ropsley	Jane	Wynne
St Sebastian's	Helen	Copson

Science

School	Forename	Surname
Barrowby	Shelley	Tinkley
Claypole	Kate	Summerfield
Denton	Michelle	Hailes
GHF	Peggy	Hills
Great Ponton	Amanda	McDonnell
Long Bennington	Jane	White
Marston Thorold's	Cathy	Liversidge
Ropsley	Jane	Wynne
St Sebastian's	Cathy	Liversidge

SEND

School	Forename	Surname
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Barrowby	India	Lees
Claypole	Lynn	Kurvink
Denton	Rachel	Harper
Great Ponton	Jo	Oliver
GHF	Sarah	Geraghty
Long Bennington	Liz	Woodrow
Marston Thorold's	Jacqui	Fulcher
Ropsley	Ann	Cook
St Sebastian's	Jacqui	Fulcher

Appendix 5



GRACE Schools - Governor Support

School.....Governor

Date.....

School Visited

Focus for the Governor Support:
Description and what was seen or collected:
Areas of Strength:
Areas for Development:
Recommendations:
Shared Resources:

Appendix 6



GRACE Schools – Cluster Meeting Minutes

Subject:..... Host School: Cluster Lead:

Date.....

Attendance:

Partner Schools	Staff	Partner Schools	Staff
Barrowby		Great Ponton	
Claypole		Long Bennington	
Dudley House		Ropsley	
Denton		St. John's	
Harlaxton		St. Sebastian's	
Gonerby Hill Foot			

Apologies

Partner Schools	Staff	Partner Schools	Staff
Barrowby		Great Ponton	
Claypole		Long Bennington	
Dudley House		Ropsley	
Denton		St. John's	
Harlaxton		St. Sebastian's	
Gonerby Hill Foot			

Meeting & Notes for dissemination:

Agenda	Notes for dissemination	ACTION
Date of Next Meeting:		

Appendix 7